

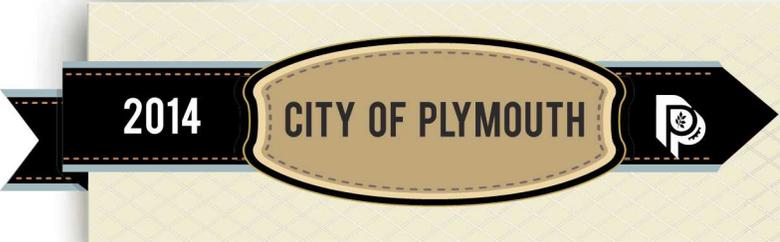
**CITY OF PLYMOUTH
AGENDA
SPECIAL COUNCIL MEETING
JANUARY 21, 2014, 5:30 p.m.
MEDICINE LAKE CONFERENCE ROOM**

1. CALL TO ORDER

2. TOPICS

- A. Goal setting
- B. Discuss I-494 Dynamic Shoulder Project Noise Walls (5104E)

3. ADJOURN

The logo features the year '2014' in white on a black ribbon, followed by 'CITY OF PLYMOUTH' in black on a tan oval with a dashed border, and a stylized 'P' logo with a gear and a person icon.

CITY OF PLYMOUTH

A black banner with white text and a white border, containing the text 'CITY COUNCIL GOALS'.

CITY COUNCIL
GOALS

> PROTECT PLYMOUTH'S STRONG FINANCIAL POSITION.

Maintain Plymouth's fiscal health by crafting long-term revenue and expenditure plans to ensure sustainable operations at a fair and equitable tax rate.

> MONITOR ECONOMIC CHALLENGES.

Continue to evaluate and prioritize services. Seek innovative solutions to maintain high quality core services, promote financial transparency and protect Plymouth's strong financial position and quality of life.

> PROVIDE EFFICIENT AND EFFECTIVE SERVICES.

Continue to explore partnerships with neighboring communities, school districts, businesses, watersheds, and other agencies to decrease costs through shared services and to eliminate duplicate efforts. Streamline business processes through the use of technology, including website enhancements, e-permits and expanded credit card processing. Evaluate community trends and consider associated facility and service needs.

> PROMOTE TRANSPORTATION SOLUTIONS.

Focus on the advancement of the third lane on I-494 and improvements to Highway 169 between I-494 and I-94.

> PURSUE NORTHWEST GREENWAY.

As development of northwest Plymouth progresses, continue acquisition of property and begin planning the Northwest Greenway and park system amenities, as directed by voter referendum.

> CONTINUE ENVIRONMENTAL INITIATIVES.

Collaborate with watershed agencies to ensure effective progress on water quality mandates. Continue energy conservation efforts in city buildings, and promote recycling of expanded waste streams.

> CONTINUE PROACTIVE PUBLIC SAFETY INITIATIVES.

Continue proactive policing strategies using technology and collaboration to promote and enhance livability. Build on the successes of fire prevention and fire service programs for a safe community.

> PROTECT THE CITY'S INFRASTRUCTURE INVESTMENT.

Ensure that the city can protect and enhance the useful life of City assets (streets, utilities, parks, trails, facilities, and fleet). Continue to monitor financial resources and economic conditions, and consider timing with regard to infrastructure needs.

> CONSIDER DEVELOPMENT AND REDEVELOPMENT REQUESTS.

Continue to carefully consider land use related to development and redevelopment to ensure a well planned community with a varied tax base.



I. TRANSPORTATION

To efficiently transport commuters and promote business growth, the city encourages the legislature to identify long-term funding sources with growth potential to allow for the construction and maintenance of efficient transit and highway systems this session. Specifically, Plymouth supports the following:

1. The City supports continued efforts to construct the third lane expansion on I-494 from Highway 55 to I-94, the only portion of I-494 with two lanes. The city opposes a Plymouth only MN Pass lane for I-494.
2. The city supports preservation of suburban transit, expansion of the transit taxing district, and return of full MVST funding to suburban transit providers.
3. The city supports improvements to Highway 169 in Plymouth.

II. GENERAL GOVERNMENT

1. **Local Control.** The city opposes legislation that erodes local control or creates mandates without a corresponding state appropriation or funding mechanism.
 - **Mandates.** Remove unnecessary reporting and other mandates and provide a funding source for state-required mandates.
 - **Levy Limits.** The city opposes levy limits. State-imposed limits on local decision making are inconsistent with local accountability.
 - **Market Value Exclusion.** The city supports the retention of the market value exclusion. The city opposes reinstatement of the Market Value Homestead Credit program.
 - **Property Tax Reforms.** The city supports policies that help promote a more equitable property tax burden as a percentage of income.
 - **Business Property Tax.** The city supports reduction of the statewide business property tax.
 - **Tax Increment Financing (TIF).** The city supports increased flexibility in the use of Tax Increment Financing.
2. **Metropolitan Council.** The City does not support expansion of the powers, duties, and responsibilities of the Metropolitan Council.

III. STATE BONDING BILL

The city supports a 2014 capital appropriation of \$2.1 million for the Plymouth Ice Center renovation. Combined with matching funds from the City of Plymouth, this appropriation will make mandated and energy efficiency updates possible at one of the state's largest and busiest facilities. It will also allow for renovation and remodeling, helping meet long-term demands for regional, state and national amateur sports.



Premise:

The Plymouth City Council and city staff are a well functioning team with a strong sense of mission. This collaborative relationship has developed over many years. It is rooted in mutual respect of each other's roles and responsibilities, and it is nurtured through strong communication. The City Council is highly knowledgeable and regularly navigates challenging and complex public policy issues. The City staff is encouraged to be innovative and creative when problem-solving.

Each year, the City Council adopts goals for that establish its policy priorities and that guide the work of City staff. Strategic objectives are reviewed annually to ensure progress is made towards the goals. The strategic objectives are reviewed each year and updated as necessary.

Outcomes:

The purpose of each strategic objective is to ensure the City Council and City staff are working from a place of common understanding. Strategic objectives are not intended to capture routine or daily tasks – rather the more substantive projects and policy initiatives.

Protect Plymouth's Strong Financial Position

SO01: Develop long- range financial planning tool to ensure the City maintains the highest bond rating possible.

SO02: Fund capital purchases on a pay-as-you-go basis and make acquisition and replacement decisions based on usage and demonstrated need.

SO03: Develop, review, and update asset management plans.

Monitor Economic Challenges

SO01: Promote LEAN process improvements, where appropriate, to ensure efficient service delivery.

SO02: Maintain fee and rate structures that are economically sensitive while remaining sustainable.

SO03: Continue to evaluate programs to determine viability, value, and overall demand for the service.

Provide Efficient and Effective Services

- SO01: Assess and implement technological initiatives and enhancements for improved service delivery and efficiency.*
- SO02: Promote partnerships with community stakeholders to provide common services.*
- SO03: Evaluate current programs to ensure appropriate administration and process.*
- SO04: Implement social media communications platforms to reach residents and businesses.*
- SO05: Develop and enhance human resources programming to enable Plymouth to attract and retain the best and brightest talent to serve residents and businesses.*
- SO06: Educate and train staff to address succession planning and cross-training.*

Promote Transportation Solutions

- SO01: Continue work with legislators to develop and implement lane expansion solutions.*
- SO02: Increase and improve the availability of travel options and access to destinations for residents and businesses.*
- SO03: Continue work on trail gaps and repair of existing trails to ensure safe non-motorized transportation options.*

Pursue Northwest Greenway

- SO01: Investigate land acquisition alternatives to complete greenway.*
- SO02: Initiate phase development of the Northwest Greenway.*
- SO03: Continue to acquire and develop park system amenities for northwest Plymouth.*

Continue Environmental Initiatives

- SO01: Develop educational and outreach programs for youth.*
- SO02: Continue to improve water quality in Plymouth's lakes and streams with traditional and new techniques.*
- SO03: Continue to investigate and initiate energy efficiency programs within parks and recreation facilities.*
- SO04: Initiate invasive species programs (buckthorn) and tree preservation programs (EAB) to ensure that environmental resources are preserved.*

Continue Proactive Public Safety Initiatives

- SO01: Assess evolving nature of the fire service industry.*
- SO02: Deploy technological enhancements to assist with incident response and community outreach programming.*
- SO03: Initiate a park patrol program to ensure community users are safe and prevent vandalism in the parks.*
- SO04: Integrate data-driven analysis with community policing principles for enhanced service delivery.*
- SO05: Infuse proactive policing programs with heightened yet reasonable quantified measures.*
- SO06: Continue “hostile environment” training initiatives with Police and Fire.*
- SO07: Seek collaborative opportunities with public safety partners.*

Protect the City’s Infrastructure Investment

- SO01: Refine plan for Hilde Center improvements and Veterans Memorial.*
- SO02: Promote efforts to affect downward trends in per capita water demand and reduce dilution of sewage.*
- SO03: Continue to repair and replace facilities amenities as identified in the CIP.*

Consider Development and Redevelopment Request

- SO01: Begin exploring redevelopment strategies and develop a redevelopment philosophy that is sensitive to market demands.*
- SO02: Implement new codes and ordinances to address changes in state laws and desired local changes.*
- SO03: Plan for the future through the comprehensive planning, including monitoring and addressing Metropolitan Council activities.*



Assessing

1. Prepare for technological upgrades and collaboration with Hennepin County
2. Support the City Council for the Board of Equalization and Appeal
3. Review current staffing requirements and analyze needs following technological upgrades

City Clerk

1. Elections – School District Referendum, Primary Election, General Election
2. Continue electronic document management transition (Laserfiche)
3. Charter Commission support for upcoming information requests

Communications

1. Publish six Plymouth Newsletters and four Extras
2. Work with the Northwest Cable Communications Commission as it finalizes a new franchise agreement
3. Investigate Mass Notifications System for emergency and routine use
4. Implement social media communications tools
5. Support City Council and staff in filling media information requests

Finance

1. Complete a Utility Rate Study and a Debt Study
2. Complete analysis of all capital project funds
3. Explore options for new Utility Billing Software including electronic bill/payment
4. Explore electronic meter reading technology
5. Review Community Improvement Fund balances and application

Human Resources

1. Facilitate a committee that will identify and evaluate options for managing the City's high medical claims experience and the rising cost of health insurance
2. Partner with the City's law enforcement employee groups to evaluate options for creating a tax free uniform program
3. Implement a new human resources software system
4. Conduct a review of the City's Personnel Policy
5. Monitor and manage the City's exposure under Health Care Reform

IT

1. Decommission Windows XP
2. Support software upgrades in Assessing, Human Resources, and Finance
3. Upgrade mobile technology in squad cars and fire apparatus
4. Infuse technology to enhance workflow across the organization



Inspections

1. Implement new State building codes (training and handouts)
2. Analysis of rental licensing program (fees, inspections, applications, etc.)
3. Review and update city Housing Maintenance Code
4. Technology – vehicle field automation & look into electronic plan review capabilities

Planning

1. Metropolitan Council Policy Plan review and discussions and develop city process for the 2018 comprehensive plan update
2. Prepare division procedures manual
3. Long term projection of growth and development (with Administration)
4. Implement Laserfiche process for planning files

Housing

1. Work with the HRA Board to implement new housing programs and projects
2. Redevelopment/economic development planning and programs
3. Cross train housing staff to perform additional CD duties (i.e. rental licensing)
4. Metropolitan Council Policy Plan on housing review and discussions

Support Services & Section 8 Housing

1. On-Line Permits
2. Cross train Section 8 and CD staff to find efficiencies to reduce expenses
3. Completion of Microfiche to Laserfiche conversion
4. Start analyzing new land management software possibilities to replace Govern (All Divisions)



Service Delivery

1. Research, monitor, and publish service benchmarks
2. Continue collaborative programs with support agencies
3. Expand training opportunities with law enforcement
4. Continue progressive safety and health programming

Recruitment and Retention

1. Continue successful single-class recruitment concept
2. Limit application submittal period to reduce overall hiring process time
3. Partner with the Firefighter Relief Association to improve firefighter retention

Community Education and Customer Care

1. Initiate outreach education addressing preventable, high-risk injuries and injury deaths by age specific demographics
2. Implement education specialty team

Technology Enhancement

1. Deploy advanced mobile data consoles
2. Implement radio replacement program
3. Explore scheduling software options for staffed station program
4. Expand Department intranet communication site

Fleet and Facilities

1. Place in service Engine 11 and Engine 22
2. Continue team approach to manage and plan facility maintenance requirements



Administration

1. Acquisition of future park land in northwest Plymouth
2. Complete CIP projects: Construction of a new neighborhood park; Hilde Phase 2/Veterans Memorial; and construction of the Northwest Greenway from Juneau to Vicksburg; PIC training facility; trail gaps on Xenium Lane and Co. Rd 24
3. Continue to infuse technology across all divisions to enhance efficiencies
4. Review and update department fees, policies, procedures and planning documents

Parks & Forestry

1. Initiate treatment and/or eradication programs for the management of Emerald Ash Borer and Buckthorn
2. Complete facility improvement/repairs; Plymouth Creek Playground; Bass Lake Tennis Courts; trails & parking lots; Medicine Lake retaining wall; and miscellaneous park amenities
3. Initiate a new park patrol program
4. Implement additional contract mowing service for some neighborhood parks

Plymouth Creek Center and Fieldhouse

1. Complete PCC facility improvements; replace ballroom chairs and sound system
2. Implement ICWC work crew program at the PCC
3. Enhance PCC marketing for corporate and private events
4. Complete analysis and replacement plan for the field house dome and HVAC system

Plymouth Ice Center

1. Complete facility improvements/repairs; new electric Zamboni; rubber flooring; carpet; roof top heat exchanger, rental skates and neon sign
2. Sell advertising space for the Zamboni and scoreboards
3. Review and update protocols and procedures to enhance operational efficiencies

Recreation

1. Publish three Recreation Activities Guides
2. Implement a paid musical event at the Hilde Performance Center
3. Prepare for personnel changes to the senior recreation program
4. Prepare for 2015 CAPRA review process (agency accreditation)
5. Analysis and review of new recreation registration/facility use software

Volunteers

1. Increase internal use of volunteers
2. Continue the “Trail Hearts” program
3. Plan for the transition of the senior volunteers program into the City volunteer program



Patrol

1. Utilize data-driven analysis for traffic enforcement hot spots
2. Develop a "topic-of-the-month" traffic education and enforcement program
3. Enhance commercial vehicle enforcement practices with new Traffic Unit personnel
4. Work with IT on procurement and installation of MDCs and squad car cameras

Services

1. Institute mission-driven objectives for SIU operations and programs
2. Incorporate crime analysis into the division for all units
3. Increase use of GPS technology for criminal investigations
4. Reallocate case assignments with additional Investigator

Professional Standards and Administrative Services

1. Reinvigorate the Mentoring Program for new hires and newly promoted personnel
2. Transition licensing review process to the Services Division's Licensing Technician
3. Narcotics destruction and money transfers from Property Room
4. Concentrate on recruiting top candidates
5. Develop crime analysis protocols and train Crime Analyst and staff on software and mapping tools

Emergency Management

1. Continue hostile environment training with police and fire departments
2. Ensure all new hires and recently promoted personnel receive proper NIMS training
3. Consider new outdoor warning siren in north central portion of city

Administration

1. Institute and assess work plan and longer-term defined strategies and goals
2. Monitor legislative session
3. Maintain a strong interaction with community partners
4. Monitor budget and assist in preparing the 2015 budget



Streets

1. Implement SignCAD system to reduce sign costs and improve response times
2. Continue snow plowing and street clearing
3. Continue aggressive maintenance overlay program and street sweeping program

Utilities

1. Continue inflow and infiltration reduction program
2. Address and monitor flood control issues
3. Continue lift station rehabilitation program
4. Complete fiber optic interconnection with Wayzata School District and Hennepin County

Central Services

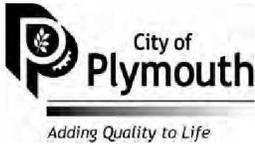
1. Complete 2014 fleet replacement program and assist with fire apparatus replacement
2. Continue energy savings facility upgrades
3. Address tipping retaining wall between City Hall and Public Safety
4. Complete security upgrades

Transit and Solid Waste

1. Evaluate cost effectiveness of Spring Clean Up
2. Monitor recycling participation rates and materials collected
3. Continue to evaluate transit service to optimize ridership and reduce costs

Engineering

1. Continue PASER pavement management system
2. Review development proposals
3. Implement CIP projects
4. Monitor and respond to TMDL load requirements
5. Administer Wetland Conservation Act



**SPECIAL
COUNCIL MEETING**

January 21, 2014

To: Dave Callister, City Manager

Prepared by: Doran Cote, P.E., Director of Public Works

Reviewed by:

Item: I-494 Dynamic Shoulder Project Noise Walls
City Project No. 5104E

1. ACTION REQUESTED:

Accept or reject noise barrier on I-494 Dynamic Shoulder Project between 54th Avenue and CR 47, City Project No. 5104E.

2. BACKGROUND:

MnDOT is proposing to add a third lane on I-494 between TH 55 and I-94 beginning in 2014. The proposed lane addition will be a dynamic shoulder that will only be open to traffic during congested periods of the day. As part of the project, MnDOT is proposing a number of noise walls to mitigate highway noise. One of the proposed walls is located on the west side of I-494 between 54th Avenue in the Reserve and CR 47. “Affected Receptors” are allowed to vote whether they want the noise walls as part of MnDOT process.

The city has a trail and emergency access road located in the vicinity of the proposed wall. Since the trail is considered a park, MnDOT considers the entire trail an affected receptor. The emergency access road is also shown on the city trail map and MnDOT also considers that road a park and is likewise an affected receptor. There are 45 total affected receptors along this wall, 33 of which are the trail and emergency access road. Therefore, the city has the most votes on determining whether the noise wall should be installed. MnDOT has sent a ballot to the City Manager for voting purpose, however, staff is uncomfortable making that vote on behalf of the city. The polls close on January 22, 2014.

3. BUDGET IMPACT:

There is no budget impact to the city as the noise walls are considered part of MnDOT’s project costs.

4. ATTACHMENTS:

Map

Noise Barrier K2: West Side of I-494, South of County Highway 47

